

SOUTH BALLAJURA PRIMARY SCHOOL AND EDUCATION SUPPORT CENTRE INFORMATION BOOKLET 2017



SOUTH BALLAJURA PRIMARY SCHOOL

Wyperfeld Gardens
Ballajura 6066

Telephone: 9249 8022

Fax: 9249 9072

Absence SMS: 0437 703 226

Email: southballajura.ps@education.wa.edu.au

School Website: www.southballajuraps.wa.edu.au

School App: Download for free from the Apple or Android app store



SOUTH BALLAJURA EDUCATION SUPPORT CENTRE

Wyperfeld Gardens
Ballajura 6066

Telephone: 9249 8912

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School Crest: The arched roof has been used as a symbol of the school. The gumnuts are further symbols as many Red Flowering Gum Trees have been planted around the school. The rows of trees represent avenues of trees planted along the streets of this area.

“LEARNING TOGETHER – GROWING TOGETHER”

South Ballajura Primary School and Education Support Centre first opened its doors to students on 2 February 1994, with an enrolment of 420 students.

PURPOSE AND ETHOS

At South Ballajura Campus we focus on the provision of an environment which is intellectually, socially and physically supportive of learning. The Foundation for all learning and teaching is the core shared values.

At South Ballajura Campus:

- A. The Campus environment is caring, safe and inclusive.
- B. Positive relationships are developed between children, parents and staff based on care, mutual respect and open communication.
- C. Each person’s uniqueness is valued, enriching the learning environment.
- D. Students are provided with the opportunity to achieve their full potential in literacy and numeracy.
- E. Students are encouraged to achieve their personal best through goal setting and reflection, and to celebrate their success and the efforts of others.
- F. Engaging and developmentally appropriate programs are provided to ensure that learning is optimised, particularly with a focus on ICT.
- G. Active learning processes are explicitly taught and embedded in an integrated curriculum.
- H. Staff collaboratively engage in an ongoing, professional learning cycle.
- I. Resources provided by the Department of Education are distributed fairly according to student needs.

**SOUTH BALLAJURA PRIMARY SCHOOL
AND
EDUCATION SUPPORT CENTRE**

CODE OF BEHAVIOUR

We show courtesy and consideration to others at all times



To do this we:

1. Follow the instructions of all school staff politely and promptly.
2. Play and work cooperatively.
3. Keep hands, feet and objects to ourselves.
4. Speak politely to others, without insults or name calling.
5. Walk on concrete, paved areas and inside buildings.
6. Sit down to eat and drink in the allocated area. Eat food purchased at the canteen in the Undercover area or nearby tables.
7. Place our rubbish in the bin.
8. Wear full school uniform at all times.
9. Wear a sunsmart hat at all times in the playground.
10. Play in allocated areas, do not cross the red line into out of bounds areas and only enter school rooms if a teacher is present.

ADMINISTRATION

School Website: <http://southballajuraps.wa.edu.au/>

Telephone and Fax Numbers

Primary School

Telephone: 9249 8022

Fax: 9249 9072

Student Absence SMS: 0437 703 226

Education Support Centre

Telephone: 9249 8912

Fax: 9249 3921

School Hours

PRIMARY SCHOOL

First Session	8:50 a.m. to 10:50 a.m.
Morning Recess	10:50 a.m. to 11:10 a.m.
Second Session	11:10 a.m. to 12:20 p.m.
Lunch	12:20 p.m. to 1:00 p.m.
Third Session	1:00 p.m. to 3:00 p.m.

ESC

Year

one to six times are the same as above except for an early close on Tuesday afternoons at 2.35pm.

PRE-PRIMARY, KINDERGARTEN AND EARLY INTERVENTION PROGRAM (EI) HOURS

Pre-primary and Kindergarten children finish at 2.45 p.m.

Pre-primary	8:45 a.m. – 2:45 p.m.
Kindergarten	8:45 a.m. – 2:45 p.m.

Children are expected to arrive at school after 8:30am as the school is unable to provide duty of care.

Many teachers arrive early, but they do so to prepare their work for the day. Primary teachers let children into classrooms at 8:40 a.m. so the children can get organised for the day's work ahead. Pre-primary Teachers open their doors five minutes before the advertised time of opening. (See Pre-primary Information Booklet) All students are expected to wait in the undercover area prior to 8:40am. Some students with special needs will have other arrangements.

Enrolment, Address and Telephone Numbers

Parents complete an Enrolment Form when a student is admitted to the school. In order that parents may be contacted please ensure that this information remains up-to-date by notifying the school of any change of address, telephone number or other relevant details. Proof of address, such as a driver's licence is also required.

School Development Days

Children do not attend on these days. School Development Days provide the opportunity for staff to meet and collaboratively plan for school improvement. They are an important part of ensuring the effectiveness of the operation of the school. They are notified in the Term Planner and in the Newsletter as the day approaches.

Custody

If there are any court orders in relation to children's care, parents must provide **a copy of the court order for the school**. Unless this is done, it will be assumed that both parents have equal access to children.

Collecting Students Early

There are occasions when students need to be collected during the school day.

As part of the Department of Education Policy parents are asked to:

- report to the Administration Office
 - advise a staff member you are collecting your child/ren
- sign the 'Children Taken Home from School' register

Parents will receive a slip signed by an administration staff member. This will need to be given to your child's classroom teacher.

Students will not be released unless this process has been adhered to.

School Voluntary Contributions

To enrich your child's opportunities available at school we ask for a minimal annual voluntary contribution of **\$60.00 per child**.

These voluntary contributions allow the school to provide additional resources such as library books, sports equipment, art supplies and incidental materials. Your support in paying contributions will allow your child access to better programs and opportunities at school.

IT WOULD BE APPRECIATED IF VOLUNTARY CONTRIBUTIONS COULD BE PAID BY THE END OF FEBRUARY.

Arrangements have been made so that contributions can be paid as a component of the annual booklist.

Stationery Requirements

The school provides the majority of books and materials such as art supplies, workbooks and maths/science equipment. Students are required to provide their own personal stationery items such as pencils, pens, scissors and glue. A stationery list is issued for each year level and parents may choose to order these items through the school or to buy them from newsagencies or department stores. The stationery list is available from the school in December for the following year. School contributions are included on the booklist.

All stationery items must be clearly named.

Attendance and Absentees

Attendance of students is compulsory. Students need to be punctual, arriving after 8:30am. It is a legal requirement from the Department of Education that the school is notified of all student absences. A note is also needed should a child be unfit for Physical Education.

CURRICULUM

The Learning Program

The learning programs at South Ballajura Primary School and Education Support Centre reflect the belief that children learn in different ways in an ever-changing world. Teaching staff provide a wide range of learning opportunities to promote both academic and personal growth. The School Plan reflects the importance of Literacy and Numeracy programs offered to all students. Education Support Centre students are involved in weekly Community Access Programs. The school has specialist teachers in Music, Visual Art and Language - Indonesian for Year 3 - 6 students; Auslan is also offered to Education Support students. Children are able to participate in a vocal ensemble, physical education, Jump Jam, signing and drumming clubs as part of the schools' extra curricula activities. Primary Students are tested in Year 4 and those identified are invited to participate in PEAC (Primary Extension and Challenge) courses run for students in Years 5 - 6 by the Regional PEAC Centres.

JETS are offered to students in Years 1 - 4 through class and/or specialist teacher nomination. The PEAC & JETS courses are held off-site and offer students a variety of academic extension activities.

Safe Learning Environment

Funding has enabled the school to purchase playground equipment, discussion tables, Jenga and giant Chess games to provide a range of interesting activities for children to access during recess and lunchtimes. All staff work towards making the school environment a safe place in which students learn and play.

Our School Chaplain supports a range of inclusive school programs e.g. Girl's Friendship Group and Playlinks.

Homework Policy

To provide practice of skills taught in class, teachers may set homework for their students. We encourage parents of all primary school age children to read aloud to their child on a regular basis. Research shows reading aloud to your child and fostering a love of reading and literacy has a significant positive effect on a child's learning.

Implementation

- If teachers are going to set homework for their students, they will notify parents early in the school year. Information sent home will include: -
 - the usual nature of the homework e.g. tables, reading, research
 - how regularly homework will be set
 - how long the child should be spending on homework each evening
- Homework will be relevant to work in the classroom.
- Those students completing homework assignments will have their work marked.
- Work set will not require assistance from parents of Primary students.

ESC Dated Diaries

Since effective communication in a verbal manner is not always possible between parents and staff, it would be appreciated if you would provide your child with a dated diary, which will be sent to and from home on a daily basis to inform us of anything that may impact on your child's performance at school such as if your child has had a change of medication. Please check the diary every day and ensure that your child stores it in their green homework bag which should be located in their school bag.

Reporting to Parents

Parents will receive formal written reports on their child's progress twice each school year at the end of each semester. The Primary school uses the Department of Education's System Summative Report. The Education Support Centre uses a customised report Package, including the Individual Education Plan and objectives.

Interviews

All ESC Parents will be invited to attend an Individual Education Plan meeting at the end of term one and a mid-year reporting interview at the end of semester one.

Primary Parents will be invited on their child's report to attend an interview, if needed, to discuss their child's progress. Parents are welcome to visit the school at any other time throughout the year to discuss progress or concerns. To avoid disruption, please send a short note to the school to arrange a time, or phone the reception on 9249 8022 (Primary) or 9249 8912 (ESC).

Children at Educational Risk

Students experiencing difficulties with their learning will be invited to attend a SAER meeting with their class teacher in Term 1 or 2 to discuss progress.

STUDENTS

Culture and Religion

Please advise your child's teacher of any religious or cultural considerations.

Behaviour Management System

The campus has a comprehensive Behaviour Management System, incorporating

"1,2,3, Magic", K – Year 6 and

"You can do it" is a whole-campus social skills program, K – Year 6

"Good Standing" Policy

Children in Years 5 and 6 must have "Good Standing" in place to participate in all school extra curricula activities. Information will be sent home to parents at the beginning of the school year.

Factions

The streets near the school are named after National Parks and the four streets which surround the school have been used for faction names. A wildflower, common to each of these national parks has been used for the colour and emblem of each faction.

Faction	Colour	Emblem
<i>Badgingarra</i>	Red Scarlet	Feather Flower
<i>Hamelin</i>	Garnet	Shark Bay Rose
<i>Karjini</i>	Blue	Rough Bluebell
<i>Wyperfeld</i>	Gold	Yellow Mallee

The children are allocated to factions on the basis of numbers of children. Where possible, families are placed in the same factions. Faction T Shirts are available from the P & C Uniform Shop.

Student Leadership

Faction Leaders are elected each year from the Year 6 classes and are given the opportunity to lead and manage their factions in sporting activities.

Four Primary Year Six students and one Education Support Centre student are elected to the position of School Prefects each year. They have various responsibilities throughout the year.

PARENT INVOLVEMENT

Parental Involvement

Parents are welcomed into the school to assist teachers in a voluntary capacity. They then, of course, work under the direction of the classroom teachers involved.

Voluntary helpers must keep all information about a child's rate of progress confidential, except to the class teacher.

Parents are asked to complete a "Confidential Declaration" form as part of the enrolment pack.

Parent and Citizens' Association

This body plays an important role in campus affairs and deserves the support of ALL PARENTS. Amenities provided by the Association are shared by ALL children on the campus.

P & C Meetings are held on the Monday of the third and seventh week of each term in the school library, commencing at 3.15 p.m. All parents are encouraged to attend.

If you wish to become a financial (voting) member of the P & C Association, the fee has been set at \$1 per family. Membership fees may be paid through the school office during February or at the Annual General Meeting. Please enclose your \$1.00 in a sealed envelope, clearly marking names and addresses of members on the front.

PLEASE NOTE THAT PARENTS CAN ONLY VOTE AT P & C MEETINGS IF THEY HAVE PAID THE \$1.00 FEE.

South Ballajura School Councils

The Primary School and Education Support Centre each have their own decision making group: the Primary School Council and ESC Board. Each plays an important role in the policy formation and decision making of the campus. The Council and Board are composed of parents, community members and staff, with parents and community members forming the majority. Nominations are called for at the commencement of each year.

Newsletters

A campus Newsletter is sent home every SECOND THURSDAY with the eldest child at the school.

The purpose of the Newsletter is to keep parents informed of school and P & C events. We ask that parents check to see that the Newsletter comes home on time and that it is read carefully. A Term Planner provided at the commencement of each term will list events and newsletter days.

This information can also be accessed via the campus website (www.southballajuraps.wa.edu.au) and an app (visit the App Store and enter "South Ballajura PS")

Assemblies

These are considered an important part of school life and parents are invited and encouraged to attend.

A school assembly is held from 8:50 a.m. to about 9:30 a.m. usually on alternate Tuesday mornings in the covered assembly area. Pre-primary classes will not attend at first, but will come to assemblies later in the school year. Most assemblies are presented by one of the classes, each class having a turn during the year.

Information as to who is to present each Assembly will be in the fortnightly Newsletter and on the Term Planner.

UNIFORMS

School Uniform

The wearing of the school uniform is encouraged by staff and P & C. Some consequences apply if children are not in full uniform.

As part of the school's dress code set by the School Council and endorsed by the P & C, the following has been accepted as the uniform requirements for South Ballajura School Campus.

School Colours - Jade, White and Grey

Girls:

- Jade/white check dress
- Jade or white knit shirt with striped collar and school logo
- Jade skort (shorts wrap front)
- Jade sports skirt
- ⇒ Grey shorts, mid – thigh length or longer
- Jade or grey track pants
- Jade windcheater or grey zip jackets with jade trim
- Faction coloured T Shirt (red-blue-gold-garnet)
- Jade wrap around skirt/skort – *option of wearing grey or white leggings (plain, no patterns, lace etc) under their skirt/skort/dress*

Boys:

- Jade or white knit shirt with striped collar and school logo.
- ⇒ Grey shorts – mid – thigh length or longer
- Jade or grey track pants
- Jade windcheater or grey zip jackets with Jade trim
- Faction coloured T Shirt (red-blue-gold-garnet).
 - *Available at the Uniform shop*
 - ⇒ *Not available at the Uniform shop*

Footwear

Appropriate footwear should be worn at all times, especially for Phys Ed.

Hair:

The Department of Education regulations state that hair longer than shoulder length should be tied back regardless of gender.

Hats:

It is campus policy that children wear sunsmart hats when out in the sun. This year-round practice is a precaution against skin cancer. Only those children wearing sunsmart hats will be allowed to play in the sun. This rule also applies to outdoor physical education lessons and sport.

PLEASE ENSURE YOUR CHILD COMES TO SCHOOL WITH A SUNSMART HAT EACH DAY.

As of 2012 children need to wear a Sunsmart hat – bucket, broad-brimmed or legionnaires. A school bucket hat is available from the uniform shop.

Uniform procedures:

- The stipulated uniform should be worn to school and on all excursions (Special Days excepted)
- Exceptions may be made on medical or religious grounds.
- Appropriate footwear must be worn; however, type is not stipulated.
- During all sporting activities appropriate clothing should be worn.
- The only jewellery worn should be that which is no danger to the child or other children through incidental contact e.g. earrings should be studs or sleepers rather than loops and dangling style.
- All temporary tattoos and inappropriate nail polish and make-up should be removed for school days.
- All shoulder length hair should be tied up with appropriate and safe hair decoration.
- For children continually out of uniform, a pro-forma will be sent to parents.
- Notes regarding excursions, state uniforms as a requirement, no uniform – no excursion.
- All clothing should be clearly identifiable – PLEASE LABEL ALL ITEMS.
- Parents will be informed of the school dress code at the time of enrolment – acceptance of enrolment would assume acceptance of dress code.
- Children will not be permitted to play in open areas without a suitable hat.
- Children will wear sunsmart hats during sport and physical education that is conducted away from cover. The “no hat, no play” policy will be enforced.
- Please note that we do not allow denim, name brands/logos on any clothing.

Uniform Sanctions:

- A note to be sent home to parents.
- No uniform – no excursion.
- No uniform – no representing school in sports' teams or activities
- No uniform – students are not allowed on the oval.

Naming of Clothing and Belongings

Please ensure all items of clothing, shoes and personal possessions are clearly marked with your child's name.

The school staff will attempt to return any lost items which are marked with the owner's name. However, no responsibility will be taken for unmarked lost items.

Uniform Shop

This is staffed by P & C volunteers and is run on a non-profit basis as a service to parents. The shop is located in the Assembly Area and is open during the following time.

Thursday 3:00 – 3:30 p.m.

ESC Personal Items to be Brought Daily

- School Bag – Large enough to hold all belongings and still be closed.
- Homework Bag – to protect diaries, notes and homework in the school bag. These bags are available for sale at the front office.
- Water bottle.
- Sun Hat – required for all outdoor activities.
- Healthy Snacks – food such as fresh fruit, dried fruit, cheese, dry crackers, salad vegetables etc for morning recess.
- Lunch – ***Due to a number of children on the campus being highly allergic to nuts we ask all parents to refrain from sending nuts or nut products to school. We also ask that children do not bring lollies or chewing gum to school.***

STUDENT HEALTH

Accidents

Naturally our first care in the case of an accident at school is for the child or children involved:

Our procedures are as follows:

- * If possible carry out the appropriate first aid
- * To notify the parents of the child/children involved (where this is not possible the emergency contact will be called).
- * If necessary the child will be taken to the doctor nominated on the Enrolment Form, or, if none is named, to the nearest doctor.
- In an extreme accident case an ambulance will be called to take the child to hospital. Expenses, in this case, will be the responsibility of the parents concerned.

Illness

Children who are obviously ill before school should not attend.

The school does not have the facilities available for children who are ill, therefore parents will be contacted. A sick child is the responsibility of the parent/guardian.

Following a student's absence from school, carers/parents are required to provide a letter explaining the absence.

Medical Conditions and Allergies

A list of students with specific allergies is maintained at the office. Please advise the office if your child suffers from asthma, allergies or other medical conditions. If your child requires asthma medication please also include a spacer with their medication – both clearly labelled with your child's name.

Medication

The school must be informed of cases where a child requires medication during the day. The school will organise for the distribution of drugs, **but only on instructions from a medical doctor.** Medication is to be stored in the sick room.

Full records are kept to ensure that each child's medical needs are met as per instructions received from the Doctor. A parent's say so does not provide the authority required.

The necessary forms for completion by parents and medical practitioners are available from the office. Medical Forms need to be filled out at the commencement of each year.

School Nurse

A trained nursing sister visits the school once a week. Her duties include checking hearing and eyesight and contacting parents about any problems requiring attention. Emphasis is placed on the medical screening of Pre-primary and Year One students. Where there is cause for concern, parents may contact the school to request help.

Ballajura Dental Therapy Centre

The school Dental Service offers and provides a free and continuing dental service to school children from Pre-primary to Year 11 High School.

When a student commences at a primary school the Dental Therapy Centre (D.T.C.) is notified, enrolment forms are then issued by the DTC to the school, giving details of the services provided. Parents are requested to give consent, or non consent, and forms are returned to the school. It will be noted on the enrolment form if a student has attended another DTC in W.A. Appointments will be issued via the school. Pre-primary enrolment will be completed throughout 2nd and 3rd term.

The Ballajura Dental Therapy Centre is situated at the Ballajura Primary School and services students from Ballajura Primary, South Ballajura Primary, Illawarra Primary, Mary McKillop Catholic Primary and High School students living in Ballajura.

Note: It is up to the parents to organise transport to the centre and, as it is a school dental service, the majority of appointments are during school hours. For any queries regarding a child's dental care, for arrangement of appointments, or any pain or trauma problems please ring the centre on 9249 3812.

COMMUNICABLE DISEASES

Disease	Period of Exclusion
Conjunctivitis	Until discharge from eyes has ceased or until 3 days after beginning the antibiotic treatment.
Chicken Pox	At least 5 days after rash appears and until vesicles have formed crusts. Crusts alone do not warrant exclusion.
Influenza like illness	Until child has recovered.
Impetigo (school sores)	Until day after antibiotic treatment has commenced. Lesions on exposed skin should be covered with a waterproof dressing.

Measles	Until well, and for at least 4 days after the onset of rash. In consultation with Public Health Staff.
Mumps	Until well, and for at least 9 days after the onset of symptoms. In consultation with Public Health Staff.
Pediculosis (Head Lice)	A child with head lice may be excluded from school. The Health Department recommends that children be excluded from school until after the start of treatment, and live lice removed. Finding eggs after treatment does not indicate reinfestation and does not indicate exclusion from school. The Health Department publication, Head Lice, is available from the reception desk in the administration building. A video entitled Head Lice Awareness is available for loan from the school library.
Ringworm	Exclude until child has received anti-fungal treatment for 24 hours.
Rubella (German Measles)	Until symptoms have subsided, or 4 days after onset of rash
Scabies	Exclude until the day after treatment has commenced.

GENERAL

School Psychologist

A school psychologist is available as a resource to the school in dealing with learning difficulties, behaviour problems and social and emotional issues relating to a child's education. Any child causing concern because of not reaching their educational potential can be referred to the school psychologist through the case manager of the school. Please see your child's teacher in the first instance.

At South Ballajura the case manager is the Deputy Principal or Education Support Centre Principal. Parents and teachers can approach the case manager for a referral to the school psychologist. Any child referred by a teacher is discussed with the parent before any action is taken. Parental permission is sought before the school psychologist assesses the child. The results and outcomes are always discussed with the parent.

Lunch Arrangements

Children lunch between 12:20 p.m. and 1:00 p.m. under teacher supervision. Parents who wish their child to lunch at home every day must send one note at the beginning of the school year. Occasional lunches at home require a note each time. Children with no lunch may go to the deputies' office where a sandwich will be provided. **Due to a number of children in the school being highly allergic to nuts, we encourage parents not to send food to school that contain nuts. We also ask that children do not bring lollies or chewing gum to school.**

Canteen

The P & C run canteen operates every day to provide children with nutritious, low cost lunches and snacks. The canteen sets the example by offering low fat, low salt, and low sugar foods.

Parents will be given a canteen menu and price list. Lunch bags are available from the canteen in bundles of 10 for 50 cents. Orders are made by writing the child's name, Teaching Area (T.A.) number and order on a paper lunch bag. The lunch bag and money must be taken to the canteen before school by 8:50 a.m. and the order paid for. Lunches

are delivered by basket to each Teaching Area at lunchtime. The canteen supervisor can be contacted at the canteen by ringing the school number (9249 8022). The call will be transferred.

Please try to send the correct change with your lunch order.

The canteen cannot operate without volunteer parent helpers each canteen day. All proceeds go to the P & C to help fund educational equipment for the benefit of all children.

Parking

The parking area from Wyperfeld Gardens is for STAFF AND VISITORS ONLY and may NOT be used to PICK UP OR DROP OFF children. However, parents who come on school business are welcome to use this car park. Please do not use the named bays. Parents may use the car park which runs from Karijini Court near the basketball courts, or the parallel parking in Wyperfeld Gardens.

Disabled parking bays are clearly marked in blue and can only be used by cars carrying an ACROD sticker.

The long driveway from Karijini Court is for PARENTS OF KINDERGARTEN AND PRE-PRIMARY CHILDREN ONLY. Please do not use this driveway during these times unless you have a Kindy or Pre-Primary child to drop off or pick up. Please observe the "No Standing" signs placed around the school.

Smoke Free Environment

By law all school buildings and grounds are smoke free environments.

Dogs on School Grounds

To ensure the health and safety of our students, parents are reminded that **DOGS ARE NOT PERMITTED AT ANY TIME ON THE SCHOOL GROUNDS (with or without a lead)**. Parents are requested to ensure that their dogs are secure at home. Stray dogs will be impounded by the City Ranger.

Before and After School Care

YMCA Ballajura – call 0414 293 044 for more information.

Tinkerbelle's Child Care Centre Ballajura – call 9248 6070 for more information.

Bicycles

The decision as to whether a child should ride a bicycle to school is entirely that of parents. The National Safety Council and the Police Department recommend that a child be 10 years of age before being permitted to ride a bicycle to school. The school supports this view, as experience has shown that younger children usually lack the bicycle control, the road rule knowledge and "safety sense" necessary for safe travel. **BICYCLES MUST NOT BE RIDDEN IN THE SCHOOL GROUNDS.** Children who ride a bicycle to school have to wear an approved safety helmet. These must be clearly named and may be taken into classrooms for safekeeping - they are not to be kept on bicycles. Parents are advised that bicycles can be stolen from the racks at school. Children are encouraged to chain their bicycles to the rack. The school takes no responsibility for stolen bicycles.

Lost Property

Belongings should be marked with the pupil's name. Articles of clothing left behind go into a lost property box in the sick room next to the western door of the administration area. Unclaimed articles will be donated to charity at the end of each Term.

Library Resource Centre

Book borrowing

Students borrow books for one week duration.

PP – Yr 3 borrow 1 book per week

Yr 4 – 6 borrows 2 books per week.

Students participating in the Let's Read Club borrow an extra 5 books per week for the duration of the programme.

Children are required to bring a waterproof library bag.

Lost or damaged books

If books are lost or damaged parents will be asked to reimburse the cost of the book.

Very Hot Weather

The Education Department defines a prolonged hot period as two consecutive days over 40 degrees Celsius, with a forecast of more than 40 degrees for the next day. South Ballajura is well ventilated and air-conditioned. However, if a prolonged hot period occurs, and parents feel that their child might not cope then they may withdraw their child by:

- * Keeping the child at home and providing a note to the teacher upon the child's return.
- * Coming to the school at 12 noon to take the child home. In this circumstance, the parent **MUST SEE THE CHILD'S TEACHER** and sign the book in the office before taking the child away.

Toys and Personal Equipment

Children should not bring their toys to school as loss or damage usually causes distress for the owner. Personal electronic equipment should not be brought to school. No responsibility for their safe keeping will be accepted by the school. Skateboards, Roller Blades are not to be used as a method of transport to school.

Money, Valuables and Mobile Phones

Children are discouraged from bringing large amounts of money to school and must not leave money in bags, desks, drawers or pigeon holes.

If a child is too young to carry money safely on his/her person they should hand the money to their class teacher for safe keeping.

Mobile phones must be handed to the front office for safe keeping.

Security Fence

A security fence has been erected around the perimeter of the school grounds.

This was deemed necessary due to the amount of vandalism and property stolen after school hours. It has proven to be a very effective deterrent. Access to the school is via the Front Office.

SCHOOL MOTTO

LEARNING TOGETHER – GROWING TOGETHER

SCHOOL CREED

WE SHOW COURTESY AND CONSIDERATION AT ALL TIMES

NATIONAL ANTHEM

“Advance Australia Fair”

*AUSTRALIANS ALL, LET US REJOICE,
FOR WE ARE YOUNG AND FREE,
WE’VE GOLDEN SOIL AND WEALTH FOR TOIL,
OUR HOME IS GIRT BY SEA:
OUR LAND ABOUNDS IN NATURE’S GIFTS
OF BEAUTY RICH AND RARE:
IN HISTORY’S PAGE LET EVERY STAGE
ADVANCE AUSTRALIA FAIR
IN JOYFUL STRAINS THEN LET US SING
ADVANCE AUSTRALIA FAIR*

*BENEATH OUR RADIANT SOUTHERN CROSS,
WE’LL TOIL WITH HEARTS AND HANDS,
TO MAKE THIS COMMONWEALTH OF OURS
RENOWNED OF ALL THE LANDS,
FOR THOSE WHO’VE COME ACROSS THE SEAS
WE’VE BOUNDLESS PLAINS TO SHARE,
WITH COURAGE LET US ALL COMBINE
TO ADVANCE AUSTRALIA FAIR.
IN JOYFUL STRAINS THEN LET US SING,
ADVANCE AUSTRALIA FAIR.*